

OCTOBER  
2018  
ISSUE 30

# ASSOCIATION OF PET DOG TRAINERS NEW ZEALAND



## THE NEWSLETTER

Association of Pet Dog Trainers NZ Inc  
Annual Conference

**KEN RAMIREZ (USA)**

**31<sup>st</sup> May - 3<sup>rd</sup> June 2019**

Waipuna Hotel & Conference Centre, Auckland



**Mark these dates in your diary now !**

Also featuring Emma Bermingham  
(AgResearch NZ)



**Registrations open  
early 2019**

**[www.apdtnz.org.nz](http://www.apdtnz.org.nz)**

ZIWI is proud to be the major sponsor of  
the 2019 APDTNZ Annual Conference



## IN THIS ISSUE

**HIGHLIGHTS FROM  
THE MEMBER SURVEY**

**USE WHAT YOU KNOW  
TO HELP MORE DOGS  
(AND GET MORE BUSINESS)**

**FILM REMOVED FROM  
THE TOP DOG FILM FESTIVAL**

**NZCAC  
CONFERENCE REPORT**

**[WWW.APDTNZ.ORG.NZ](http://WWW.APDTNZ.ORG.NZ)**

# MESSAGE FROM THE PRESIDENT

Hello members!

As I mentioned in the last newsletter, your committee has been evaluating the survey results to determine how we can better serve our members. There were many great ideas, some big and some small, some long-term goals and some that we hope to accomplish within this membership year. We also need to appreciate that, being volunteers, we must balance our aspirations with reality.

The overarching goal is to promote the APDNTZ name by building a consistent and cohesive identity with the ultimate target of influencing industry professionals and promoting dog-friendly training and handling skills.

Our biggest project is the redesign of our website. This has been long overdue and is in progress now! The website is our 'public face' to the world and needs to better reflect just who we are and what we offer.

The new website will be far easier to update and maintain, it will have search options for finding a professional, online membership application forms and a member's only area. Full members will be able to login to access logos, online Endorsed Trainer applications, future marketing materials as well as access to specialised content. Changes are happening now, but you won't see anything new just yet. When it is released, you will see an improvement! Look for an announcement by the end of this year on our Member's Facebook page.

As part of our business strategy of reaching out to those industry professionals, Ann Kenny recently attended the NZCAC conference in Auckland as a representative of the APDNTZ. The theme of the conference was **Human Behaviour Change for Animals**. Ann did an awesome job of networking and promoting our organisation. She was very pleased with the genuine interest from those with whom she spoke. Have a look at Ann's report included in this newsletter for more on the conference.

The committee is also looking at ways to provide more for our members by way of marketing materials. Currently we are working on a car bumper sticker to be provided free to our Full Members and will be distributed next year. Just a little something to help promote our name and your business!



*Rebecca Roper, APDNTZ President*

## 2018 COMMITTEE

**Rebecca Roper** - PRESIDENT

**Margarette Marshall** - VICE PRESIDENT

**Kate Butler** - SECRETARY

**Darran Rowe** - TREASURER

**Ann Kenny** - MEMBERSHIP

**Susie Londer** - CONFERENCE COORDINATION AND EDUCATION

**Deborah Chadoutaud Maslet** - NEWSLETTER

**Angelika Cawte** - PR AND MEDIA

**Bridee Manning** - FACEBOOK

# IMPORTANT NOTICE



We are happy to announce that any Full Member will have use of



the APDTNZ logo without the need to apply, as in previous years.

## WE NEED YOUR HELP !

### Newsletter feedback

Did you enjoy this Newsletter?  
What do you think of it?

- What you would like to see more of?
- What you would like to see less of?
- Any subject desired for the next articles?
- Any other suggestions?

Please send your answers to [deborah.chadoutaud@mindpro.biz](mailto:deborah.chadoutaud@mindpro.biz)



Would you like to contribute to the newsletter?

We love hearing from our members, whether it be a training article, case study, dog gear or book review. If you've got something to share with your fellow members, please send it to the email address from above.

Deadline for contributions to be included in the next issue: **11th of January 2019**

## INDEX

Message from the president  
2018 Committee

p.2

Important Notice - We need your help !

p.3

Highlights from the member survey

p.4

Use What You Know To Help More Dogs  
(and Get More Business)

p.5-6

Promo code - dog.biz

p.7

Film removed from the  
Top dog film festival

p.8

Welcome to our new members

p.9

NZCAC Conference Report

p.10-11

Members benefits corner

P.12

For your information

p.13

## APDTNZ ADVERTISING POLICY

- The APDTNZ will not advertise training services or courses.
- All material in the newsletter must be in line with the APDTNZ Vision and Mission Statements and the Code of Ethics
- Placement of material in the newsletter is at the discretion of the Editor and the Committee
- No paid advertising is accepted
- Members may place merchandise ads free of charge in the newsletter, but must include a discount for members
- Events may be advertised in a maximum of 5 lines
- Positioning of ads is at the discretion of the Editor and Committee
- The publication of any advertising material does not constitute the endorsement of the APDTNZ for the event or merchandise.

# SOME HIGHLIGHTS FROM THE APRIL MEMBER SURVEY



## *Q1: Why have you joined APDTNZ?*

Join a group of likeminded people; subscribe to Code of Ethics and methods used; networking; conference discount; being part of an organisation; provides accountability; education and professional development; to support an ideal; improve credibility and be more attractive to clients; provide encouragement and mentorship to others.

## *Q2: What are your challenges as a pet professional?*

Running a business; client expectations and owner issues; educating dog owners and general public on appropriate training methods; self-doubt, frustration and burnout; difficult to find other likeminded trainers to work with on CC/DS.

## *Q3: What professional/business development support would be useful to you?*

Dog training mentoring and peer reviews; business mentoring; educate vets and encourage them to recommend training to their clients; marketing materials, handouts and contracts; regional events; education workshops; a professional relationship between APDTNZ and councils.

## *Q4: How could the APDTNZ better support you?*

Highest responses were networking and information sharing opportunities and events; access to specialised and/or current content; best practice guides.

## *Q5: How important would more engagement from APDTNZ be?*

Everyone wanted a higher level of engagement. Common requests were for more info on current scientific studies, industry news alerts, and greater transparency about what projects the committee was involved in.

## *Q6: What national/regional industry topics would you like APDTNZ involved in?*

There was a long list but some of the more commonly mentioned were education of vets; SPCA; NZCAC; trainer accreditation and regulation setting; club trainers; Dogs NZ; Pet Expos.

## *Q7: What would motivate you to remain a member?*

Becoming accredited; more communication from APDTNZ; more involvement within the APDTNZ community; an up-to-date library; local workshops; an increased public profile; our stance on dog welfare and training issues.

## *Q8: What sort of events would you like to see offered, other than conference?*

Webinars; events throughout the country; making conference recordings available to those who can't attend; hands-on workshops; networking opportunities.

**Your responses are helping your committee determine the best course of action to support our members as it relates to our mission statement.**

# USE WHAT YOU KNOW TO HELP MORE DOGS (AND GET MORE BUSINESS) BY VERONICA BOUTELLE

Increase the human-canine bond. Improve relationships. Keep dogs in their forever homes. Spread the R+ word. Help as many dogs as possible.

These are common goal refrains from the trainers we help to build thriving businesses. Many trainers share a common frustration, too, of not feeling they're making a difference for as many dogs as they'd like. Whether you're still working to fill all your training and class slots or your dance card is already bursting full, you probably wish you could do more. You can.

You have a tremendously valuable knowledge set. One way to affect more dogs' lives (and those of their people) is to find creative ways to share that knowledge within your community.

## What Do You Want Dog Lovers To Know?

The first step to your community education movement is to identify what you want to share.



This may seem somewhat obvious, but spending some real thinking time on this step can greatly increase the impact of your efforts.

Start by asking yourself: What key handful of concepts or how-to's would have the largest effect on your goal to improve interspecies relationships or the treatment of dogs in your community? Is it a few broader concepts about how dogs learn? General strategies for teaching dogs, such as reinforcing behavior you like and ignoring what you don't? Maybe you feel the crux is to start at the beginning with puppy raising and socialization.

Or speaking to common frustration points you see in your community such as barking or leash pulling. Perhaps there are specific cultural expectations of dogs in your area, such as a desire to have dogs off leash, requiring the building of powerful recalls and polite greetings, as well as an understanding of situational awareness and distraction.

We can't possibly impart everything we know as dog trainers. The trick is to zero in on what you believe would have the highest likelihood of changing the way people see, feel about, and interact with dogs.

## Find Ways To Share What You Know

Clearly the favored way is to be paid for your dog training services. But if you share the desire to have as wide an effect as possible, it pays to find ways to reach as many people as possible.

*Write.* An article or a column for a local paper or other community publication such as church bulletins, neighborhood newsletters, school newsletters, etc. Distribute a fun, informative print newsletter, leaving it anywhere locals might appreciate a bit of reading material. Put educational tip sheets on your subjects in dog-related businesses and areas like vet clinics, pet supply stores, dog daycares, dog parks, walking trails, and the like. Create engaging educational posters to place in the same spots. Write a blog on your website or post your articles or tip sheets.

*Teach.* Give local talks on your key subjects. You can set talks up as a fundraiser for a local shelter or rescue group, or through your local library or a community group like a Rotary or Lion's Club, a senior center, adult education program, or local rec center. Offer humane education talks or interactive learning sessions (or even summer camps) through local schools, libraries, or summer programs such as through the Y.

**Share.** Use opportunities ranging from local events to social media outlets like Facebook and Instagram to share tip sheets, articles, tidbits, and how-to's. These don't all have to be of your own making—curate material from colleagues, journals, books, blogs, online networking groups, and the internet generally to provide a stream of education and inspiration. Put your print newsletter out in email form.

**Inspire.** Inspire others with your own actions. Wear logo clothing so your community can see a professional dog trainer at work using humane, science-based methods—and how well positive training works. Also post videos of yourself in action on your website, on YouTube, and on your social media channels.



## Reap The Benefits

I don't know any dog trainers who don't love to share what they know with others, and see that knowledge transform understanding and action toward dogs. I've never met a dog trainer who felt she was making as much change as she wanted to see. Implementing projects that share knowledge, and seeing that knowledge slowly transform the dogs and people around you, is powerfully satisfying. The only thing better is getting to work directly with dogs and their people.

And here's the kicker: These projects will lead to more of that, too. As people encounter, engage with, and benefit from your knowledge, they'll seek you out when it's time for professional assistance. Your community education projects double as your marketing projects, replacing tired old stand-bys like brochures and business cards and stressful activities like direct selling and cold networking.

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encounter, engage with, and benefit from your knowledge, they'll seek you out when it's time for professional assistance. Your community education projects double as your marketing projects, replacing tired old stand-bys like brochures and business cards and stressful activities like direct selling and cold networking.

So you make more money and help more dogs — not a bad combination, and everyone wins. Including us at dog\*biz. Because our primary, immediate goal is to help R+ trainers make a good living doing what they love. But behind that goal is a desire we share with all of our clients — to change as many dogs' lives for the better as possible.

*Veronica Boutelle, MA, CTC, is the founder of dog\*biz (formerly dog\*tec) and author of How To Run a Dog Business and The Business of Dog Walking, and co-author of Minding Your Dog Business. She teaches business skills to dog trainers around the world, including speaking at our APDT NZ 2013 and 2015 conferences. To work with the friendly dog\*biz team on your marketing, email [info@dogbizsuccess.com](mailto:info@dogbizsuccess.com) or visit [www.dogbizsuccess.com](http://www.dogbizsuccess.com) to learn how dog\*biz can help you succeed—including their ready-made marketing tools for R+ dog trainers.*



A woman with long blonde hair is smiling and looking towards the camera. A golden retriever dog is sitting next to her, looking up and to the left. The background is a soft, out-of-focus outdoor setting. The entire image is overlaid with a light blue semi-transparent filter.

Dear APDT NZ Members,

This year marks **dogtec's 15th anniversary** of helping dog pros start, run, and succeed in their businesses. After 15 years, we've decided to update our name to better reflect who we are and what we do. So...

dogtec is now **dog\*biz**

**Same people, same mission: To help your business succeed.**  
Now we'll do that with a new name that's a little more... us.

To get ready for the next 15 years, we've launched a new website. We invite you to take a look at all we've got going on to help your dog training business thrive.

All our best to you and your business!  
Veronica & the dogbiz team

P.S. While visiting the new site, be sure to claim your free Monthly Minute subscription for free monthly biz tips and special offers.

P.P.S. To celebrate our birthday, here's a party favor: Use code DOGBIZBDAY for \$100 off the product or service of your choice on our new website: [www.dogbizsuccess.com](http://www.dogbizsuccess.com).



## FILM REMOVED FROM THE TOP DOG FILM FESTIVAL

BY LISA STURM

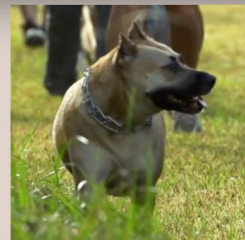
On Friday night, the 24th of August I got myself all dressed up (which we all know is a rare occasion in the dog trainers' worlds where robust clothes is the all-time fashion) and went to the Top Dog Film Festival in Christchurch. I was invited by one of the rescue organisations that I volunteer my services to, Second Chance Dog Rescue, as they had been given some volunteer tickets. We saw a collection of canine-themed short films which were supposed to honour the bond between dogs and their people. This was true for the most part, but very untrue for a smaller part of the film selection. One of the films showed competitive grooming where grooming was not actually about taking care of the dog's welfare, but rather using the dog as a

The film that I absolutely could not look past was the one about a dog trainer called Dick Russel who was being celebrated as the crème de la crème of dog trainers. The words that were used were talking about positive, treat based training and the importance of the relationship to your dog, but the pictures shown presented a vast majority of the dogs, even little puppies, in prong collars that were actively being used and trainers whipping dogs in the sense of socialising them. Christchurch was the first city in New Zealand to host the Festival after they had presented the films all over Australia already. The Festival was about to come to Auckland, Dunedin, Wellington and Hamilton and I wanted to make sure that people were at least aware of what they should expect, but even more desirable was of course for this film to be removed from the Festival altogether. After addressing the issues on the night with the organiser and not

getting very far, I created a post that explained what I witnessed and asked for the removal of said film. The post was shared with the Facebook Groups "APDTNZ Member Group" and "Force Free Dog Training NZ" and the page of "HUHA". The members were incredibly helpful in spreading the word and expressing their outrage towards the organisers.



This is Dick Russel with a whip!!



This is a prong collar!!

A 2 hour cinematic celebration honouring the bond between dogs and their people.



These are untrained dogs AND PUPPIES in a group class way too close to each other kept in check and trained with prong collars!!



This is the grooming style showcased!!

canvas that had to stand still for hours. This movie did upset me, but given that I was still a bit teary by one of the other beautiful movies, I was willing to look past this poor selection. I would strongly recommend for everyone to get their hand on the short film about Arthur. "He "is an Ecuadorian street dog who attached himself to a Swedish extreme sports team when they were competing in the Adventure Racing World Championship in 2014, and now lives in Sweden and has inspired a foundation to help other Ecuadorian street dogs." The story is just beautiful!

Thanks to all those people, the organisers announced three days later to not only remove the "dog trainer" film, but also the "grooming" one and to replace them with another film.

I know it took a lot from the organisers to change their programme so last minute and I really appreciate it. I hope they learned from their mistake and in future their Festival will be just beautiful, force-free films as I would love to see more stories like the Arthur one.

This goes to show that we must speak up when witnessing injustice and we can make a difference which is very encouraging. Thanks again for everyone's support!



# WELCOME TO OUR NEW MEMBERS

## FULL MEMBERS

### SAMANTHA HOLDEN

Pro Dog Trainer  
from Palmerston North

### STEPHANIE DORNE

Country Canines  
Daycare Owner/Operator  
from Carterton

## MEET BERIT ABRAHALL FROM KAITAIA

Dear all! My name is Berit and I am originally from Norway. I live on a lifestyle property in the Far North and run group classes out of Doubtless Bay as well as one-on-one sessions. If anyone comes up these ways, please feel free to drop me a line. My two labradors share life with a family of four humans as well as chickens, cows, pigs and cats.



### RYAN CARTLIDGE

[Animal Training Academy](#)  
Pro Dog Trainer/Instr  
from Wellington

### SONIA CALVERT

[Pet Pro-ject](#)  
Pro Dog Trainer/Instr  
from Wellington



# NEW ZEALAND COMPANION ANIMAL COUNCIL

## 27<sup>TH</sup> BIENNIAL CONFERENCE

THEME: HUMAN BEHAVIOUR CHANGE FOR ANIMALS,  
17-18 SEPTEMBER 2018  
REPORTED BY ANN KENNY

As a member of the NZCAC, the APDTNZ committee felt it was important that a representative of our organisation attended this conference. I was the only one available and able to do so, and so went along wondering what I was going to encounter – I had really only ever been to APDTNZ conferences, which are run much like the Learning About Dogs and other seminars of which I've been to many, but with 5 Keynote Speakers and some 14 other speakers having their say over the two days I was interested, and not a little daunted at the idea of so much information coming at us.

I thank the committee for the opportunity to attend and as a representative of the APDTNZ I felt my role there had a three tier purpose:

1. Compare notes regarding the organisation and running of the conference to see if there were any fresh ideas we could utilise, or conversely take note of what not to try;
2. To network and familiarise myself with people from other related industries and note the sorts of industries we might want to target for advertising, raising awareness of our own organisation amongst those same parties at the same time; and
3. Learn what there was to learn from the speakers at the conference.

### Conference Organisation

The programme was huge. I mean epic. Two days of 8 presentations from 5 keynote speakers and 14 other presentations is a LOT to squeeze in! It would have been good to hear a lot more from them. From my perspective as a dog trainer there were also one or two local speakers it would have been good to hear more from as well... mental note made.

Apart from our 90-minute sessions being carved into many more, the format of the day was similar to our conferences. The CAC conference organisation committee did a fantastic job of ensuring that everything ran smoothly. I will be going over the things I noticed with Susie as I got a few ideas – and some “won't do that's” as well! The NZCAC committee had managed to secure quite a few more sponsors than we manage to, so I would like to know how they did that – Orijen, Royal Canin, NZ Companion Animal Register (trade stand), Dogs New Zealand (trade stand), Mars New Zealand, SPCA, EIT, UIT (trade stand) MPI and the Crowne Plaza themselves probably threw in a bit of sponsorship support as well.

All the speakers were very interesting and clearly had a lot more to say than they were allocated time for – which given the programme was what I expected would be the case. With some speakers having only 15 minutes to tell us their story many presentations were very rushed and it was difficult to take their story in, or even catch a note of the slides – if my phone camera could even focus in time (note: blue backgrounds = poor photo quality). There was a vast range of subjects and information, from part-completed PhD theses to completed ones, and further studies and work that is being done not just for companion animals locally but globally, and also farm and other animals in work locally, globally and at local and global government levels.

### Networking

There was quite a bit of opportunity to network amongst the 105 other delegates both before conference (the first day didn't start until 10am) and at afternoon tea and lunchtimes, also at the dinner and drinks beforehand. Of course the networking idea was pretty much forced on me as there was not one familiar face there at all, which I found surprising. It also proves that if you want to network at these things you have to step out of your comfort zone at seminars and conferences and not only speak to the faces you recognise but sit down in a gap and say Hi and introduce yourself to complete strangers. I explained to many who we are and what we do, and what we're trying to achieve. Many were interested to learn that we even exist. They are working towards the same things we are in some very similar fields and I felt that we need to get ourselves in front of them, if only for them to be able to pass our name on to their students.

### Learning

The theme of this year's NZCAC Conference was Human Behaviour Change for Animal Welfare. In this respect not all of the presentations related directly to dogs, or even to animal welfare in New Zealand, but had a global and/or farming flavour from how donkeys are viewed and treated to the discussions going on around the welfare of animals used in live export – regardless of what you might think about live exports, and the speaker was clearly personally against the practice, they still happen and so to have an animal welfare adviser in this regard is better than to just let the industry do its own thing. Dr Sara Dubois also spoke about the need for tourists to be aware and dig very deeply when researching and considering participating in

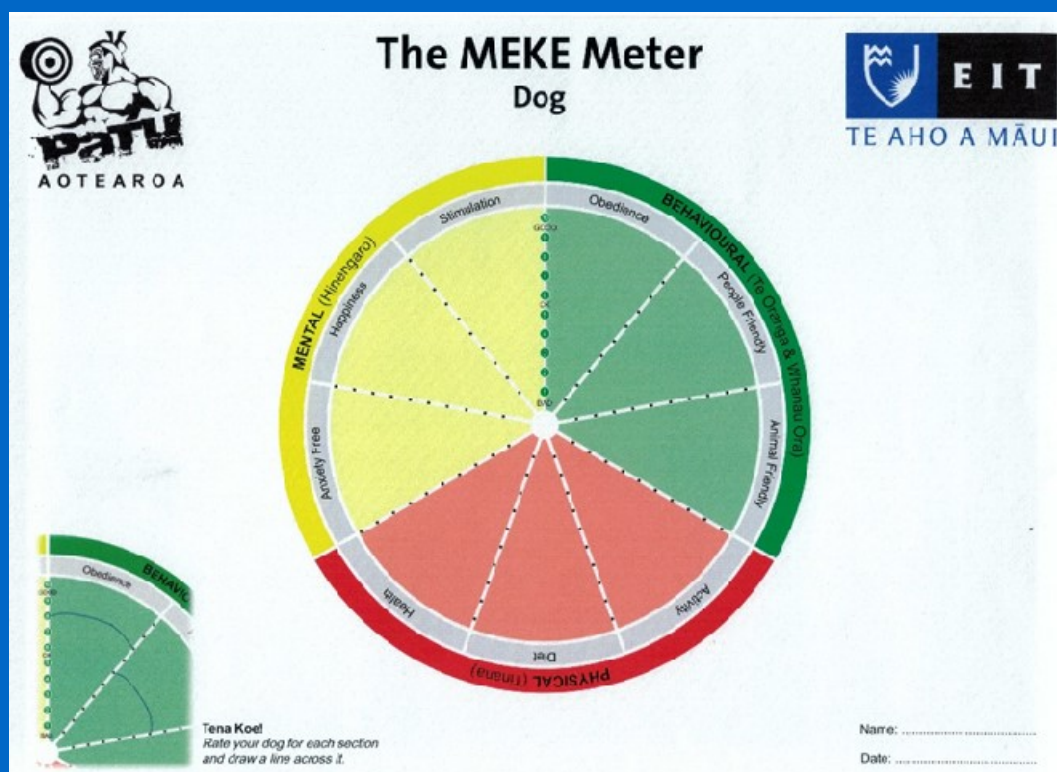
any tours and sightseeing which involve animals – things aren't always true to label!

Much of the purpose of many of the presentations at the conference was the dissemination of information for us to spread to our wider communities about the need to be thorough in our research of consumer products, but also to let us know what work is being done in various sectors to study firstly where Animal Welfare is at currently and to work out where and how to make improvements. Of course just changing human behaviour is not as simple as changing their habits. In many cases it requires a multi-pronged approach of psychology of human behaviour change, financial motivation and a shifting of cultural beliefs – even to “changing the tribe”. In other words, there is merit in crowd mentality if you play it right. A smoker who has many friends and family who also smoke is less likely to be able to give up than a smoker who spends a lot of time with people who do not smoke. It is the same with people who have belief systems and a culture which results in practices which do not have regard for animals as sentient beings: changing the tribe helps a lot to effect a change in habits.

How does this apply to dog training? Well, I looked at it from an owner compliance issue. Providing the right environment to effect change, working out what motivates the client to want to train their dog and providing examples of that change working, then ensuring there is maintenance of the behaviour (at the human end of the lead) will go more towards bringing about permanent positive change than just telling them what to do. Involve them in the outcome and they will learn and retain more.

We got a very short (15minutes) presentation from Dr Rachel Forrest from the Eastern Institute of Technology about the 2018-2019 Furry Whanau project, which is an extension of the PATU Pets project where they have gone in to a community of people and created a health and wellness programme for both the humans and the animals.

They found they had greater compliance when the animals (mostly dogs) were involved – especially in the area of obesity. I considered her talk particularly relevant from a dog training and behaviour perspective for being able to reach into the community that so desperately needs help with regard to behaviour change in their pets. Because many of the people in the project are almost illiterate they had to design tools and assessment techniques that took account of that. It is an approach that we as trainers might want to consider. She happily handed me a copy of her Meke Meter which the participants fill in for each of their animals. This is filled in on each of their visits.



(Meke is short for tumeke, which means awesome in tereo.)

I am sure those of us who are clever can adapt this wellness wheel for whatever use you want or feel is relevant in your practice.

The key takeout is that everyone has a different idea of what "humane" is depending on where you come from (and your social demographic) and there is a difference between animal welfare and animal rights. Strategies to get humans to change their behaviour more or less remain the same and we have to look to studies in human psychology and social sciences – and even borrow some marketing tricks to effect that change and maintain it.

# MEMBER BENEFITS CORNER



## PETTECH PET FIRST AID COURSES

As an APDTNZ member you can get a discount when you attend a PetTech Pet First Aid course.

The amount is up to the instructor taking the course but Rhiannon offers a whopping 30% discount to our members. If you are interested in attending a PetTech Pet First Aid Course, get in touch with your local instructor and enquire about what discount they may be able to offer.

[www.pettech.net.nz](http://www.pettech.net.nz)

Isn't it great when our fellow members support each other? We think so. So thank you Rhiannon and our other PetTech instructors who are willing to support their fellow trainers continuing their education.

If you want to offer your fellow members a discount on products or services, please get in touch. We'd love to hear from you.

## TRAINER ENDORSEMENT PROGRAMME

The Trainer Endorsement Programme (TEP) recognises and endorses those APDTNZ members who, as dog trainers, have a level of knowledge, experience and academic qualifications, or accreditation that is of a high calibre and is in line with the Association's Code of Ethics promoting dog friendly training techniques.

If you like to know more about TEP, jump to page 13

## APDTNZ MEMBER ONLY FACEBOOK GROUP!



Did you know there is a member only facebook group for APDTNZ members (and is a secret group so you will need to be added). If you're not in the group yet, let us know so we can add you.

[www.facebook.com/groups/APDTNZMembers](http://www.facebook.com/groups/APDTNZMembers)

The rules for this group are in a pinned post at the top of the page. Please make sure that you read these carefully and abide by them so that the group can operate fairly autonomously and free from admin interference.

### Promote APDTNZ and your Business!

The APDTNZ aims to become the go-to institution for any questions around dogs and their training in order to make sure that people choose force-free options above all. Having a strongly known APDTNZ will be hugely beneficial to all its members. So, please help us to achieve this goal by liking and sharing our page and its content. Even better, provide us with content to share to promote your ideas and your business.

### What do you need to do?

Go to the Facebook page

<https://www.facebook.com/APDTNZ/>

Click 'Like' if you haven't yet, then click on "Following" to choose 'See first'. That way you will never miss any posts anymore. Now click the 3 dots next to 'Share' and click 'Like as your page', so that people can see that your business is associated with the APDTNZ.

In future when you see posts coming up, at least react to them, even better comment and/or share to make the APDTNZ better known.

You created a nice meme, took a photo or video or have anything else to share? Let us know, so we can promote your ideas!

## APDTNZ's TRAINER ENDORSEMENT PROGRAMME (TEP)

After much discussion, the committee have agreed that the 12 month wait period for Full Members to



apply for Endorsed Trainer is no longer required. Any new

members who apply as a Full Member can apply for TEP after the full membership has been approved by committee.

Dog training is an unregulated industry in New Zealand, and formal qualifications are not required for dog trainers. The APDTNZ released the TEP in June 2017 with the aim that over time endorsement will become a benchmark for dog-friendly, qualified, and experienced trainers so the public, as well as other dog trainers, can confidently seek them out.

Endorsement is maintained every 3 years via continuing education and activity points to encourage trainers to further their own knowledge across the fields of dog training, education, and behaviour.

Endorsed trainers will be highlighted on the APDTNZ website and have the right to use the APDTNZ endorsed trainer logo.

### How to apply:

- The TEP is open to Full Members.
- Before lodging your application, you should complete a self-assessment against the entry criteria.
- Once confident you meet the criteria, submit an application for endorsement along with any relevant supporting documentation plus application fee of \$80.

A review panel reviews the application, checks the applicant is eligible to apply, and seeks further information (if required) before making a decision, to approve or decline the application for endorsement and informing the APDTNZ President.

[Trainer Endorsement Programme - documents and application forms](#)

## LIBRARY BORROWING RULES

- Only Financial Members of APDTNZ may borrow from the APDTNZ library.
- There is no borrowing fee but to cover postage and packaging within New Zealand there is a charge of \$8.00 or \$13.00, depending on size, this includes the cost for returning the books. The Librarian will advise you which charge applies to your choice of books. This charge is payable with your request. Should any item be damaged or lost, the member will be required to pay replacement costs.
- Only 2 books or a total of 4 disks may be borrowed at a time with a maximum
  - borrowing time of **one month**.
- There is a late fee of \$5 per week per item for overdue items. Please include the fee when you return overdue items.
- Please ensure that items are returned in the courier bag provided and covered with bubble wrap. Do not use sticky tape on the bubble wrap so it can easily be re-used.
- To borrow items please contact the librarian with your request at [librarian@apdt.org.nz](mailto:librarian@apdt.org.nz)
- When you receive confirmation that your choice of books is available, you can either:
  - ~ send a cheque, **made out to APDTNZ** to the APDTNZ Treasurer, 78 Pukeko Lane, RD1, Kerikeri 0245, or
  - ~ direct deposit to 03-1503-0398799-00 account name: APDTNZ Inc, please provide your name and the word "library" as a reference.
- Only when payment is received will the books be sent out.
- When ordering please identify all items by author and title, and provide the librarian with your name and full address including postcode.
- Please do not ask the librarian to make a selection for you.
- The list of items available to be borrowed is on the APDTNZ website [www.apdt.org.nz](http://www.apdt.org.nz) or can be posted if you send a stamped self-addressed envelope to the librarian. Or it can be emailed to you. Contact [librarian@apdt.org.nz](mailto:librarian@apdt.org.nz)
- Where appropriate, due to either the inability to replace, or the cost of replacing goods, (such as some books & videos) APDTNZ will use Express Post to post such items out to members. Loans from the library of such items will need to be returned by Express Post, as determined & advised by the Librarian.
- ***The APDTNZ does not necessarily agree with nor condone the information contained in library items that have been supplied on loan to members.***